

## Lesson 7: Adding I and E; Review



- Sit up straight, feet flat on the floor.
- Feel for the dot on the F key with your left index finger.
- Feel for the dot on the J key with your right index finger.
- Line up your other fingers on the home row keys.
- Keep your RIGHT hand in position on the home row. Your pinky will be used for the enter key.
- You will use your RIGHT thumb on the space bar.
- **Listen to your teacher say the keys...then chant the letters back aloud as you key them in on your keyboard. Get into the group rhythm. If you make a mistake...don't try to back up and correct---Keep going. Get your fingers set, and continue with the next set of letters.**
- **TEACHERS: Feel free to make up your own letter combinations. If students have difficulty, you will hear their audible response falter...repeat that letter combination a few times, slow down the rhythmic pace.**

Right Hand Review:

j j j    j j j    j j j    k k k    k k k    k k k    l l l    l l l    ; ; ;    ; ; ;  
 j k l    j k l    j k l    k k k    k k k    j j k    j j k    j k l    l k j    k l k  
 ; ; ;    ; ; ;    ; l k    ; l k    ; l k    k k k    l l l    j k l    ; l k    ; l k  
 j j j    h h h    j h h    j h j    k k h    k h k    l l j    h j k    h j k    l l h  
 j j j    j j j    lift up—uuu    uuu    j j j    j j j    lift up—uuu    uuu    j j j    j j j    uuu enter  
 uuu    uuu    uuu    j j j    j j j    uuu    j j u    j j u    j u j    j u j    j u j    j u j    uuu enter  
 j k l    j k l    j u j    j u j    j k l    j k l    j j j    j h j    a s d    a s d    a s d    j k l    j u j enter

Left Hand Review:

aaa sss aaa sss ddd fff asd asd fds fds  
asd asd ddd sad sad ddd fff fgf fgf fgf  
asd adf fff fgg fgg fdg fdg agg gag gag  
fff fff fad fad fff lift up-R rrr rrr fff fff fff frf frf  
frr frr frf rfr asd asd dff dff frf frf aff arr arr

(Rest for 90 seconds)

Together:

asd jkl asd jkl asdf asdf jkl; jkl; asdf asdf  
jkl; jkl; ;jj ;jj aff aff asd asd jkl jkl  
jjj fff jjj fff jjj fff kkk ddd kkk ddd  
kkk ddd lll sss lll sss lll sss ;;; aaa  
ffg jjh ffg jjh had had fff fgg gaj gaj  
asdfg asdfg jkl; jhj kl; jhj kl; jhj fgf fhf  
fhf jgj jgj jjj hhh fff ggg gag h;h h;h  
fff ggg fff rrr fff ggg jjj hhh jjj hhh jjj uuu jjj hhh  
fff ggg fff rrr jjj hhh jjj uuu ffg ffg jjh jjh jju jju  
jju ffr ffr ffr ffg ffg fgr fgr jjj jjh juu juh juh juh  
hag hag hag fall fall fall hall hall hall hall sall sall sall sall  
rall rall rall jall jall ull ull ull gull gull gull rull rull rull

(Rest 90 seconds)

**NEW: I**

- Your **RIGHT** middle finger will shift up from K to key the I key. It should then slide back down to hover over the K.
- Don't forget to stretch your pinky to use the enter key.

jjj kkk lll ;;; jkk kkk k-lift up to I, kii iii kkk iii kkk iii  
jjj kkk iii kkk iii kkk jjj kkk kkk iii kkk kik kik kii  
jkl; jkl; jkl; jjk kii kii kii iik iik iki kik iki kik iii  
jhj hjh jhj juj juj juj juj kjk kjk kjk jjj kkk jjj hhh  
jjj kkk iii kkk jjj kkk iii kkk kik kik kii kii kik kik  
jil jil jil lll kkk jjj jil jil jil lll kkk iii kkk kik

(Rest 90 seconds)

**New: E**

- Your **LEFT** middle finger will shift up from D to key the E key. It should then slide back down to hover over the D.

aaa aaa sss sss ddd ddd fff fff ddd d-up to E eee ddd eee  
ddd dee ddd dee dee ddd eee ddd eee ddd fff fff ddd eee  
ddd aaa ddd eee ddd eee ddd aaa ddd eee ddd ded ded ddd  
add add dee dee add add dee dee ddd ddd eee eee ddd ddd  
ddd dee eee eee ddd ddd eee ddd ded ded asd asd asd ded

(Rest 90 seconds)

## COMBINATIONS:

jjj jjj kkk kik kik kkk kkk jjj kkk ll ll kik kik  
jjj fff jjj fff fff ddd ddd dee dee ddd ddd eee eee  
fff jjj fff jjj ddd kkk ddd kkk kik kik ddd ded ded  
asd asd jkl jkl asd ded asd ded jkl jkl kkk kii kii  
ded ded kik kik asd asd asd ddd eee ddd eee jjj kkk  
kkk iii kkk iii kkk asd asd jkl jkl kki kki dde dde

(Rest 90 seconds)

fff ggg fff ggg fff ggg jjj hhh jjj hhh jjj hhh jjj  
fff ggg fff ggg fgf fgf jjj hhh jjj hhh jhj jhj jhj  
fff up-r rrr fff rrr fff rrr fff ggg fff rrr fff ggg  
jjj up-u uuu jjj uuu jjj hhh jjj hhh jjj uuu jjj uuu

Back to NEW Letters: I and E

fff ddd ddd eee ddd eee ddd eee ddd ded ded ded ddd fff  
jjj kkk kkk iii kkk iii kkk iii kkk kik kik kik kik kkk  
ddd eee ddd eee kkk iii kkk iii kkk iii kkk ddd eee ddd

Additional Practice:

<http://www.how-to-type.com/touch-typing-lessons/how-to-type-top-keys/>

Repeat “The Index Finger Keys” Lesson and “Middle Finger Keys” Lesson. If students are having a lot of difficulty, go back to chanting. Do not rush students. Keyboarding is all about muscle memory and this takes time!